

FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.

DRAFT MINUTES

December 14, 2020

Via GoToMeeting

Present:

Board of Directors

Gloria Colvin  
Gene Coppola  
Matt Daugherty  
Kathleen Malloy  
Elizabeth Uchimura  
Rachel Walton

Division Staff

Alison Davidson  
Lindsey Harrington  
Amy Johnson  
Kymberly Keaton-Emmert  
Tom Peña

Absent

Claire Dygert

Call to order

The meeting was called to order at 12:30 p.m. Eastern on December 14, 2020. A quorum was noted.

Adoption of agenda

Gloria Colvin moved to adopt the draft agenda. The motion was seconded, and the agenda was unanimously adopted.

Approval of minutes from the June 22, 2020 meeting

Rachel Walton moved to approve the draft minutes. The motion was seconded, and the minutes from the June 22, 2020 meeting were unanimously approved.

Introduction of board members, staff and guests

Board members and Division staff introduced themselves.

Financial Report

Director's office staff presented the year-to-date budget to the board and an update of the current account balance. The board discussed sources of income given the cessation of parking garage income due to the closure of the R.A Gray Building to the public.

Director's comments

Division Director Amy Johnson provided a brief update of Division activities to the board including the status of building closure at the R.A. Gray Building, new staff hires including Tom Peña in the Director's office, progress on FLIN SHAREit, the Division's role in supporting courier service to FLIN member libraries and a report on the recent Public Library Director's Meeting. Ms. Johnson

also discussed working with Mr. Coppola on board reappointments and new appointments and issued an invitation to board members to attend the quarterly Division Update as well as any other Division webinars and trainings.

Ms. Johnson also announced that the 2021 Florida Memory Calendar would not be produced this year.

#### Business items

The board agreed to postpone a decision on the election of new Executive Committee members until the February 2021 meeting. The board also discussed vacancies on the board and the process for filling them. Mr. Coppola stated that the long-range plan should be a focus of the next meeting.

#### New Business

The board requested that the Division manage the printing and distribution to members of the new Friends brochure.

#### Next meeting

The board will meet virtually on February 25, 2021 from 1 to 5 p.m. Eastern and February 26, 2021 from 9 a.m. Eastern to conclusion.

#### Public comment

A call was made for public comment and there was none.

#### Adjourn

Gene Coppola moved to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 1:15 p.m. Eastern.