



FLORIDA
DEPARTMENT
of **STATE**

Third-Party Voter Registration Organization (3PVRO) Overview

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Revised March 2021



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What is a 3PVRO?

SECTION ONE



A 3PVRO is not the same as a VRA
Different governing laws and regulations apply

Activity – Collecting Applications

3PVRO

- Any person or entity who **collects one or more** paper voter registration applications once or more often:
 - Private individuals
 - Non-profit corporations
 - Political organizations
 - Other groups
- Reference: s. 97.0575 Fla. Stat. and Rule 1S-2.042, F.A.C.

NOT A 3PVRO

- Only distributes blank applications
- Only collects applications from spouse, child, or parent
- Is an employee or agent of:
 - Division of Elections
 - Supervisor of Elections
 - Any office that issues driver license or state identification card
 - Voter Registration Agencies (VRAs) designated by federal or state laws

Activity -Helping People Register



As of October 1, 2017, any eligible Florida citizen can submit an electronic application to register to vote or to update a registration record through official website: [RegisterToVoteFlorida.gov](https://www.RegisterToVoteFlorida.gov)

- 3PVRO requirements **do not apply** when applications are submitted directly by voter through official website or handed in directly to supervisor of elections office
- 3PVRO requirements **do apply** if person or entity collects printed or paper form from voter using RegisterToVoteFlorida.gov or downloadable form ([English PDF](#)/ [Español PDF](#)) or any other website

How to register as a 3PVRO?

SECTION TWO

Register as 3PVRO

3PVRO assigned unique identifier



Note: This form becomes a public record upon its filing.

FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION REGISTRATION FORM

For Official Use Only:

ID #: 3P _____

Check applicable box: ☐ Original Registration ☐ Update to Registration ☐ Termination of Registration

| | | |
|---|-------|---------|
| 1. Third Party Voter Registration Organization (name): | | Phone: |
| Permanent Address: (address, city, county, state, zip code) Email address, if any: _____ | | |
| Mailing Address: (if different from above) (street or PO Box address, city, county, state, zip code) | | |
| 2. Designation of Organization's Registered Agent in the State of Florida (name): | | Phone: |
| Address: (P.O. Box not permitted) (street address, city, county, state, zip code) | | |
| 3. Registered Agent's Acceptance: I accept the appointment as registered agent for this organization: (Signature of registered agent or authorized person signing for an organizational registered agent) Date: _____ | | |
| 4. Indicate the counties in which the third-party voter registration organization will operate: [<input type="checkbox"/>] All counties; [<input type="checkbox"/>] Specific counties of: _____ | | |
| 5. Listing of the third-party voter registration organization's officers: | | |
| Name | Title | Address |
| | | |
| | | |
| | | |
| | | |
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FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION REGISTRATION FORM (CONTINUED)

6. Listing of the third-party voter registration organization's registration agents (i.e., those individuals employed by the organization who collect voter registration applications from Florida voter registration applicants on behalf of the organization).
An address must include a street address, city, state, and zip code.

| | | |
|---|-----------|------|
| Check Applicable box: <input type="checkbox"/> Initial Appointment <input type="checkbox"/> Amended Entry <input type="checkbox"/> Termination | | |
| Name of registration agent: _____ | | |
| Permanent address: _____ | | |
| Temporary address, if applicable: _____ | | |
| Check Applicable box: <input type="checkbox"/> Initial Appointment <input type="checkbox"/> Amended Entry <input type="checkbox"/> Termination | | |
| Name of registration agent: _____ | | |
| Permanent address: _____ | | |
| Temporary address, if applicable: _____ | | |
| Check Applicable box: <input type="checkbox"/> Initial Appointment <input type="checkbox"/> Amended Entry <input type="checkbox"/> Termination | | |
| Name of registration agent: _____ | | |
| Permanent address: _____ | | |
| Temporary address, if applicable: _____ | | |
| 7. Further Instructions. (a) If more entries are required to list additional organization's officers, attach letter-size paper and provide the same information as requested in Block 5 of this form. (b) If more entries are required to list additional registration agents, use or copy the next page of this form in a sufficient quantity to list all registration agents, then complete the pages and attach to this form. (c) If you are updating a registration: Check the "Update to Registration" box, complete the name of the organization in Block 1, but also place the organization's 3P number in the name entry; and then only complete those entries on the form that are being updated and Block 8. (d) If you are terminating the organization's registration: Check the "Termination of Registration" box, complete the name of the organization in Block 1, but also place the organization's 3P number in the name entry; and then only complete Block 8. (e) If you use continuation pages, state the number of additional pages here: _____ additional pages. | | |
| 8. Signature: I understand that the above-named organization is not considered registered and may not collect voter registration application until the Division approves the registration and assigns the organization an identification number. | | |
| Name and Title of Person Completing Form | Signature | Date |

Public online database of registered 3PVRs

| Active Organizations | | | | | | | | | | | | | | | | | | |
|---|-----------|--|-------------------|---------------------------------|-----------------------------|--------------------|-------|-----------------------|-----------------------------|--------------------|----------|-----------------------|------------------------|---------------------------|-----------------------|----------------------|---|---|
| Voter Registration Applications Received and/or Provided | | | | | | | | | | | | | | | | | | |
| Terminated Organizations | | | | | | | | | | | | | | | | | | |
| <div>  <div> <h2>Third Party Voter Registration Organizations (3PVRs)</h2> <p>Printing Note: If you want to print just a section of this page please highlight the section then click <i>File/Print</i> and select <i>print selection</i>. If you print without selecting a section the entire list will print.</p> <p>DISCLAIMER: The Florida Third Party Voter Registration (3PVR) database is not intended, nor should it be used, as a source for Florida voter registration statistics. The 3PVR database reflects the cumulative number of voter registration applications submitted by a 3PVR to the state since the time of a 3PVR's registration. Please note that a voter application submitted by a political party does not necessarily translate directly into a voter registered for that party as all 3PVRs must collect and submit registrations regardless of party affiliation.</p> <p>Active Organizations</p> <p>Note: Information posted is as submitted by the third party voter registration organization.</p> <p>Any column in the table below can be sorted by clicking on the underlined heading. For example: if you click on the heading "3PVR's Name" all organizations will be in alphabetical order.</p> </div> <div> <p>Florida Department of State Division of Elections</p> </div> </div> | | | | | | | | | | | | | | | | | | |
| ID Prefix | ID Number | 3PVR's Name | Registration Date | Phone | Address | City | Zip | Email Address | Mail Address | Mail City | Mail Zip | Registered Agent Name | Registered Agent Phone | Registered Agent Address | Registered Agent City | Registered Agent Zip | County | Officers |
| 09-12 | | Stonewall County Democrats of Pinellas | 6/30/2009 | 727-327-2796 | 2250 1st Avenue N | St. Petersburg | 33713 | Email | PO Box 40776 | St. Petersburg | 33743 | Rick Boylan | 727-363-6727 | 316 13th Ave. N | St. Petersburg | 33701 | Hillsborough Pinellas | Susan McGrath, President; Jane Morris, Vice President; Teal Heeren, Secretary; John (Jay) Chetney, Treasurer; |
| 09-60 | | Cambodian American Community Ser. Inc | 11/09/2009 | 904-859-1011 | 4057 Hunt Street | Jacksonville | 32205 | | 5583 Ribbon Rose Drive | Jacksonville | 32258 | Top Chan | 904-483-1770 | 4057 Hunt Street | Jacksonville | 32205 | All counties | Jadranko Gogallja, Program Director; Top Chan, President; Narin Chhem, Vice President; |
| 10-01 | | South Florida Tea Party, Inc. | 1/07/2010 | 561-880-5790 | 4045 Pinella Circle, H640 | Palm Beach Gardens | 33410 | | 4045 Pinella Circle, H640 | Palm Beach Gardens | 33410 | Everett Wilkinson | 561-880-5790 | 4045 Pinella Circle, H640 | Palm Beach Gardens | 33410 | All counties | Everett Wilkinson, Chairman; |
| 10-08 | | North Pinellas 9.12 Project | 1/22/2010 | 727-842-2766 | 4102 Sail Drive | New Port Richey | 34652 | | 4102 Sail Drive | New Port Richey | 34652 | Joseph P. Sekula | 727-842-2766 | 4102 Sail Drive | New Port Richey | 34652 | Hillsborough Pasco Pinellas | Joseph P. Sekula, Organizer; Ann L. Fried, Steering Committee; Beaudine Larko, Steering Committee; Richard Pierce, Steering Committee; |
| 10-26 | | Pinellas Democratic Party | 3/10/2010 | 727-327-2796 | 2250 1st Avenue North | St. Petersburg | 33713 | | 2250 1st Avenue North | St. Petersburg | 33713 | Ramsay McLauchlan | 727-327-2796 | 2250 1st Avenue North | St. Petersburg | 33713 | All counties | Ramsay McLauchlan, Chair; Dawn Hunter, Vice Chair; David Schauer, Treasurer; Johnny Bardine, Campaign Chair; Rich Piper, District Leader; Jack Killingsworth, Club President; Gerald Goen, Club President; Michael Fox, District Leader; Dennis Port, District Leader; Marlon McNary, Office Manager; |
| 10-30 | | Jordan and Anne Marie Baker Conservative Christian Teens for America | 3/22/2010 | 352-588-4036 / ALT-813-732-1507 | 18051 Hancock Bluff Road | Dade City | 33523 | | 18051 Hancock Bluff Road | Dade City | 33523 | Anne Marie Baker | 352-588-4036 | 18051 Hancock Bluff Road | Dade City | 33523 | Citrus Hernando Hillsborough Pasco Pinellas | Anne Marie Baker, Adult Sponsor; Jordan Baker, Founder and President; |
| 10-52 | | Florida Forum for Social Justice | 6/11/2010 | 386-451-3800 | 14303 Lymestone Court | New Smyrna Beach | 32168 | | PO Box 1372 | New Smyrna Beach | 32170 | Nicholas Ruiz III | 386-451-3800 | 14303 Lymestone Court | New Smyrna Beach | 32168 | All counties | Nicholas Ruiz III, Partner; Danielle Ruiz, Partner; |
| 10-62 | | Republican Liberty Caucus of Clay County | 6/24/2010 | 904-314-7477 | 2871 Affirmed Court | Green Cove Springs | 32043 | | 2871 Affirmed Court | Green Cove Springs | 32043 | Travis Christensen | 904-314-7477 | 2871 Affirmed Court | Green Cove Springs | 32043 | Collier, Hardee, Hendry, Hillsborough, Monroe | Travis Christensen, Organizer; |
| 10-63 | | Daniel Webster for Congress | 6/24/2010 | 407-295-3919 | 3400 Old Winter Garden Road | Orlando | 32805 | | 3400 Old Winter Garden Road | Orlando | 32805 | Debra Warren | 407-298-5267 | 8815 Hackney Prairie Road | Orlando | 32805 | All counties | |
| 10-82 | | South Shore Republican Club | 7/23/2010 | 813-784-0258 | 12917 Prestwick Drive | Riverview | 33579 | | PO Box 84 | Riverview | 33568 | Brian Hollands | 813-784-0258 | 12917 Prestwick Drive | Riverview | 33579 | Hillsborough | Brian Hollands, President; W. Thomas Grimm, Vice-President; Jacqueline Swann, Treasurer; |
| 10-157 | | Sankofa Society, Inc. | 8/19/2010 | 305-498-4981 | 8953 SW 128 Street | Miami | 33176 | | 8953 SW 128 Street | Miami | 33176 | Derrick Moore | 305-498-4981 | 8953 SW 128 Street | Miami | 33176 | All counties | Kelsey Hays, President; Landon Dock, Vice-President; Derrick Moore, Secretary/Executive Assistant; Clarence Lewis, Treasurer; Carl Springer, Board Member; Carol Mattison, Board Member; |
| | | | | | | | | | 3620 | | | | | 3620 | | | | |

What to do as a 3PVRO?

SECTION THREE

Duties – When Collecting Paper Applications

- Know the law and rules
- Register as a 3PVRO if collecting applications
- Obtain blank applications with assigned 3PVRO #
- Timely submit collected voter registration applications:
 - No later than the registration deadline for upcoming elections, or
 - Within 10 days of collection, whichever is earlier
- Include 3PVRO #
- Date the backside of collected applications

3PVRO Duties – Update information

- Change in registered agent
- Change in registration agents
- Change in officers
- Change in contact information
- Change in status – closing or termination of activity

Notify the Division of Elections immediately
so records and public website are current

What constitutes non-compliance?

SECTION FOUR

Key Non-Compliance Activities

- Failure to register as a 3PVRO
- Failure to place unique 3PVRO identifier on back of collected application(s)
- Failure to date back of collected application (s)
- Failure to timely return collected application(s)
 - No later than 10 days after collection or
 - By registration deadline (book closing) for an upcoming election, whichever is earlier

Consequences for Voter ...

- If application is untimely submitted or never submitted by 3PVRO:
 - Voter is not registered for election
 - Voter cannot vote
 - Voter is not able to change party affiliation in time to vote for party race(s) in primary election
 - Voter encounters problems at the polling place during Early Voting or Election Day

Consequences for 3PVRO . . .

Untimely return – more than 10 days after date signed or collected or bookclosing, whichever is sooner

Potential Fine \$50/app

Willful - \$250



Untimely return – after book closing for most recent state or local election

Potential Fine \$500/app

Willful - \$1000



Failure to return

Potential Fine \$500/app

Willful - \$1000



Secretary of State Referral to Attorney General
upon reasonable belief that violation has occurred.

Division of Elections' and Supervisor of Elections' Role

SECTION FIVE

Division of Elections' Role

A screenshot of a registration form for a Third Party Voter Registration Organization (3PVR). The form includes sections for 'Organization Information', 'Contact Information', and 'Registration Information'. It contains various checkboxes and text fields for providing details about the organization and its representatives.

- Process request to register as 3PVR
- Assign a newly registered 3PVR a unique identifier #
- Provide blank applications requested by 3PVR
- Provide 3PVR power point training

A screenshot of a web-based database titled 'Third Party Voter Registration Organizations (3PVRs)'. It displays a table with columns for 'Organization Name', 'Unique Identifier', 'Status', and 'Date'. The table lists several organizations, including 'American Revolution', 'Patriot Front', and 'Patriot Front 2.0', each with a unique identifier and a status of 'Active'.

- Maintain online database of 3PVRs and distributed/returned forms
- Verify 3PVR name and assigned name on public 3PVR database

A screenshot of a voter registration application form for a 3PVR. The form includes sections for 'Voter Information', 'Registration Information', and 'Declaration'. It contains various checkboxes and text fields for providing details about the voter and the registration process.

- Process and forward returned 3PVR voter registration applications to respective Supervisor of Elections

A screenshot of a report form for a 3PVR. The form includes sections for 'Report Information', 'Findings', and 'Recommendations'. It contains various checkboxes and text fields for providing details about the report and the recommended actions.

- Collect reports from SOEs and complaints
- Review 3PVR non-compliance reports filed by SOEs
- Issue warning or refer for fine or further investigation

Supervisor of Elections' Role

The image shows the front side of a Florida Voter Registration Application form. It includes fields for personal information such as name, date of birth, and address, as well as checkboxes for various registration options and a section for the applicant's signature.

- Process requests for blank voter registration forms (if volume exceeds 10,000 or more refer request to DOE)
- Write or stamp 3PVRO ID# on reverse side of apps BEFORE distribution

The image shows the back side of the Florida Voter Registration Application form, which is Form DS DE124. It contains sections for tracking the distribution and return of the forms, including checkboxes for 'Number of voter registration applications provided' and 'Number of voter registration applications returned'.

- Complete Form DS DE124 to account for distribution and return of application forms

The image shows Form DS-DE 148, titled 'SCE's Explanatory Statement About 3PVRO's Noncompliance'. It includes a section for the 'Delivery method' and a large area for the 'Name of the person submitting the applications at SCE office (if available)'. The form is used to report non-compliance by a 3PVRO.

- Report to State 3PVRO non-compliance (Form DS-DE 148)
- Courtesy contact to applicants whose applications were untimely submitted
- Conduct outreach to 3PVROs

The image shows the front side of a Florida Voter Registration Application form, identical to the one in the first block. It includes fields for personal information and checkboxes for registration options.

- Process all returned applications (even if untimely returned)
- Date/Time stamp and receiver's initials on back of application
- New registration date is determined same way as for any other application mailed or hand-delivered. See s. 97.053(5), F.S.

Form for Supervisors

DS-DE 124 -

- Accounts for distribution of blank forms and return of voter registration forms
- Each supervisor of elections shall report to the Division on Form DS-DE 124 by noon of the following business day the number of voter registration applications provided to and received from each organization the previous business day

| SUPERVISORS OF ELECTIONS' ACCOUNTING OF THIRD-PARTY VOTER REGISTRATION ORGANIZATION'S VOTER REGISTRATION APPLICATIONS <small>(SECTION 97.0575, FLORIDA STATUTES)</small> | | |
|---|---|--|
| | | Page of pages. |
| Supervisors of Elections must account for voter registration applications provided to, and received from, each third-party voter registration organization. | | |
| This report reflects applications provided/received on: , , 20 . <div style="text-align: right; font-size: small;"> (month) (day) (yr) </div> | | |
| NOTES: (1) If forms are received from someone who should be registered as a third-party voter registration organization but is not registered, submit the requested information and place "NR" in the "3P" line. Obtain as much identifying information about the unregistered person or organization as possible. Inform the person or entity of the requirement to register and report the incident and information to the Division of Elections. (2) Supervisors of Elections are to submit this completed form either as a pdf attachment in an email to 3PVRO@dos.state.fl.us or transmit the form to the Division of Election's facsimile machine at 850-245-6291 no later than noon on the business day following the day being reported. | | |
| Third-party organization voter registration organization's identification number: 3P | | |
| a. Number of voter registration applications <u>provided</u> : State forms: Federal forms: | | |
| b. Number of voter registration applications <u>received</u> : State forms (blank): State forms (non-blank): Federal forms (blank): Federal forms (non-blank): | | |
| Third-party organization voter registration organization's identification number: 3P | | |
| a. Number of voter registration applications <u>provided</u> : State forms: Federal forms: | | |
| b. Number of voter registration applications <u>received</u> : State forms (blank): State forms (non-blank): Federal forms (blank): Federal forms (non-blank): | | |
| Third-party organization voter registration organization's identification number: 3P | | |
| a. Number of voter registration applications <u>provided</u> : State forms: Federal forms: | | |
| b. Number of voter registration applications <u>received</u> : State forms (blank): State forms (non-blank): Federal forms (blank): Federal forms (non-blank): | | |
| <i>[Use continuation pages if needed - see next page.]</i> | | |
| Supervisor of Elections Office for: County | | |
| Name of Person Completing Form | Signature | Date Submitted |
| <div style="display: flex; justify-content: space-between;"> DS-DE 124 (eff. 06/2011) Rule 1S-2.042, F.A.C. </div> | | |

DS-DE 148 - Non-Compliance

DS-DE 148 (Eff. 07/2016)

Resources and Contact

SECTION SIX

How to get blank paper applications?

- Available online to download and print paper applications and print 3PVRO# on applications
- Request from Supervisor of Elections Offices or Division of Elections' Office
- Free for requests up to 9,999
- 1 cent per application for requests for 10,000 or more (based on record of all requests since 1st request by 3PVRO)

Who to Contact for Assistance?

- Katrina Ferguson, Statewide 3PVRO Training Coordinator:
 - Katrina.Ferguson@dos.myflorida.com
 - 850-245-6237
 - Registration as a 3PVRO
 - Process of SOE daily 3PVRO accounting reports
 - Requests for blank paper applications
 - Training

3PVRO Resources

- 3PVRO Division Webpage:

<https://dos.myflorida.com/elections/for-voters/voter-registration/third-party-voter-registration-organizations/>

- Database of current and terminated 3PVROs:

<https://tpvr.elections.myflorida.com/>

- Reference guideline on 3PVROs (DE 0012):

<https://dos.myflorida.com/media/700004/de-guide-0012-third-party-voter-registration-organizations.pdf>



FLORIDA DEPARTMENT *of* STATE

For more information, visit us online at:

<https://dos.myflorida.com/>